



CITRUS HEIGHTS LITTLE LEAGUE

MINUTES – November 2023

DATE: 11-15-23

TIME: 6:00 PM

LOCATION: Tahoe & Courtney's House

MINUTES

- 1) **Roll Call: Called to order 6:10 p.m.**
- 2) **Directors in Attendance (Total Directors = 15):** Tahoe Arbogast, Dan Gomez, Joie Tollestrup, Alicia O'Callaghan, Courtney Pearson, Cory Techau, Tony King, Jerry "Garsh" Garcia, Desiree Apgar, Summer King, Robert Olivas,
- 3) **Directors in Attendance via ZOOM: NONE**
- 4) **Directors NOT in Attendance:** Jessica Luna, Mahriel Sumulong, Brian Ortega, Eddy Cobleigh
- 5) **Review of Previous Minutes = APPROVED = 1st Courtney – 2nd Desiree**
- 6) **Review of Financials = APPROVED = 1st Tahoe – 2nd Dan**
- 7) **Agenda Items Requested =**
 - a. Sonia Martinez – Resigned from BOD (on 10-25-23)
 - b. Jeff Harkema – Resigned from BOD (on 10-25-23)
 - c. Nico Cobleigh – Resigned from BOD (on _____)
 - d. Eddy Cobleigh – Tahoe to speak to Eddy (unsure if he has resigned from BOD).
 - e. Need to Fill Vacant Positions ASAP – We have more open vacancies again that need to be filled ASAP.
 - 1) TREASURER – Michelle Johnson would be a great Treasurer! Joie will reach out to her.
 - 2) SAFETY OFFICER –
 - 3) PUBLIC RELATIONS OFFICER –
 - 4) UNIFORM MANAGER –
 - 5) SPONSORSHIP COORDINATOR -
 - f. CHLL to host tournaments to help raise money – Dan proposes that we host tournaments at our fields during the off seasons to help raise money for the league year-round.
 - g. Trevor Jackson – would like to join the Board of Directors. We'll ask him to attend our next BOD meeting! Carissa Jackson, his wife, may be interested in joining as well!
 - h. Coaching Committee must always meet before choosing Managers – the Coaching Committee must meet and discuss each Manager request before choosing any/all Managers. This is to ensure that there are no "favorites" chosen, and no one gets overlooked.
 - 1) Anyone that wants to Manage a team **must submit a request (in writing)**, to the President before this meeting takes place.
 - 2) No one is exempt from this - no matter how long they've managed a team. No one is guaranteed a Managing position.
- 8) **Important Dates / Calendar List –**
 - a. **JUST ADDED TONIGHT** - "December to Remember" Tournament (12-9 & 12-10) = We're going to put a tournament together to finish out the year. We'll need all hands-on deck to help, this will be a full 2 days at the field! ***Dan will be the lead, please reach out to him to see how you can help.***

- b. Food Pantry/Drive - (11-18-23)
- c. Winter Player Clinic – (11-25-23)
- d. Breakfast with Santa - (12-16-23)

9) Board Discussion – OLD Business (30 days) –

- a. “Adult Afternoon Breakaway” event – This was a great event and will be even more amazing in Spring! Desiree, Summer, and their team did an amazing job putting this event together!! We know what we need to change/adjust for next time.
 - 1) Charge for Cars in “Show”, try getting items donated first rather than purchasing, more marketing!
 - 2) Desiree has made many new great contacts and is working on getting them to be more involved with the League!
- b. Fall Festival End of Season Tournament – I believe this went well; however, we didn’t discuss this event at this meeting. We need discuss it during our December meeting.

10) Board Discussion – NEW Business (30 days) –

- a. Sponsors and Donations = right now is the time to start gathering sponsors and donations for the Spring season. We don’t have Sponsorship Coordinator at this time; however, this is something everyone can help with!
 - 1) We need to update our Sponsorship packages – Joie will work on this and send out to BOD for approval.
- b. Amazon wish list / league wants & needs – Tahoe and Courtney met with the new Sunrise Parks & Recreation “District Manager”; he is all about helping with youth sports!! He asked that we get a list together of everything the league needs and wants, he will start working on knocking out as much as possible!
 - 1) Committees are to get together and talk about what they need (no matter how big or small).
 - 2) Committee leads to **send their lists to Courtney and Tahoe ASAP**, so they can forward to Sunrise P&R!
- c. December Tournament – this is coming up quick! We only have about 3 weeks to put this tournament together. **Dan will be the lead, please reach out to him to see how you can help.**
 - 1) Registration Fee = \$650 or \$550 with a gift donation (*worth a minimum of \$50*)
 - 2) Tournament name = “December to Remember”
 - 3) Tournament Dates = 12-9-23 and 12-10-23
 - 4) Age Groups = 10u, 12u, 13u, 14u
 - 5) Ring event
 - 6) Joie to work on the flyer
- d. Winter Player Clinic – (11-25-23) - Cory is putting together a Winter clinic for player (ages 4-14). **Coaches, please reach out to Cory to see how you can help!!** We will have a registration/sign in table, and snack bar open!
- e. Breakfast with Santa - (12-16-23) = Auxiliary Committee working on putting this together, **please reach out to Desiree and Summer to see how you can help!**
- f. District 5 Meeting and Updates –
 - 1) D-5 Live Scan – D-5 looking into setting up their own live scan system for the District, to help keep better track of volunteers. They will provide more information when they have it.

- 2) Independent Umpires to sign Waivers – District-5 *highly* recommends that we require all independent Umpires sign a waiver before officiating any games at our fields. Little League International was sued recently due to an injury, we need to make sure we're protecting our league. Umpires that we use through organizations (such as RCOA) do NOT need to sign our waiver, as they are covered through their contracted company.
- 3) "Unfavorable Incident Report" – This report was created to notify all the leagues within our District (District-5), of any excessive incidents that have taken place. It lets all league officials know what happened, what parties are/were involved so we're not just "passing our problems" onto another league. who was involved and what the outcome of the incident was (i.e., removal, suspension, demoted, etc.).
 1. D-5 created this document to allow this information to be known by all leagues in District 5 so we are ultimately not just "passing our problems onto another league".
 2. This document does NOT make an "offender" get automatically rejected from any other league (It allows other leagues know of past issues with that person).
 3. **SEE COPY OF "INCIDENT REPPORT" ATTACHED**

11) Financial Committee UPDATE –

- a. Need to be more financially cautious – with Spring right around the corner we need to make sure we have enough funds to start the season. Get items donated, find sponsors, fix things ourselves, etc.
 - 1) We need approx. \$10,000 to start every spring season.

12) Registration UPDATE –

- a. We HAVE to really start pushing Spring registration! Registration should close at the end of January (that's only about 2 months away)!
- b. **As of today (11-15-23) we have only 10 players enrolled for spring!**
- c. Registration tables should have a few different sized Jerseys (and hats if applicable) for parents to be able to choose the correct sizes for their players. This will help the Uniform Manager to be much more efficient when ordering and allow them to order sooner.

13) Equipment Committee UPDATE –

- a. Equipment bags – the Equipment Committee (**Tahoe, Dan, Garsh**), will have all equipment bags will have the proper equipment (and equipment sizes) for each team/division and **will be completed/ready by JANUARY 15, 2024.**
- b. Providing Managers with their Equipment bags (and Manager Binders) - starting this Spring 2024, Managers will ONLY receive their equipment bags **by attending the Mandatory Manager Safety Meeting** (or have an Assistant Coach attend in their place).
- c. Returning Equipment Bags & Manager Binders – we need to stay on top of collecting these at the end of each season. We still have bags that have not been turned in from past seasons. The Manager Binders have players' personal information in them and they need to be returned to the league as well.

14) Good & Welfare of the League –

15) Open Discussion –

- a. Dan spoke to Richie Kimm – he would like to host 3 free clinics for us!! Unsure at this time, if these are Player or Coach clinics; we'll get more info ASAP. THANK YOU, RICHIE!
- b. **Spring Evaluations Dates = January 13 & 14**

Meeting adjourned: 8:01 PM