



CITRUS HEIGHTS LITTLE LEAGUE

MINUTES – December 2023

DATE: 12-28-23

TIME: 6:00 PM

LOCATION: Foundation Church

MINUTES

- 1) **Roll Call: Called to order 6:05 p.m.**
- 2) **Directors in Attendance** (Total Directors = **16**): Tahoe Arbogast, Dan Gomez, Robert Olivas, Joie Tollestrup, Cory Techau, Tony King, Jerry “Garsh” Garcia, Desiree Apgar, Summer King
- 3) **Directors in Attendance via GROUPME VIDEO:** Alicia O’Callaghan, Courtney Pearson, Nico Cobleigh
- 4) **Directors NOT in Attendance:** Jessica Luna, Mahriel Sumulong, Brian Ortega, Eddy Cobleigh
- 5) **Guest Members in Attendance:** Trevor Jackson, Tammy Hill
- 6) **Review of Previous Minutes = APPROVED = 1st Summer – 2nd Cory**
- 7) **Review of Financials = APPROVED = 1st Cory – 2nd Joie**
- 8) **Agenda Items Requested =**
 - a. Riche Kimm to host Player Clinic = Richie asking if February 3rd will work. We have a few events scheduled that day, we will check our calendar and check back in with Richie. We also need to get fields fixed up, B&G Committee to work on.
 - b. Richie Kimm to help get dirt for fields donated to us – Dan working with Richie, he will keep us updated.
 - c. Nico & Eddy Cobleigh – Want to stay on the Board. Tahoe to talk with them.
 - d. Mahriel Sumulong & Brian Ortega – We haven’t heard from them in a couple of months, Joie to check in with them (to see if they’re ok, and still want to be on the Board).
 - e. Trevor Jackson – (as Sponsorship Coordinator) – Robert motioned, **VOTED IN - ALL IN FAVOR**
 - f. Tammy Hill – (as Public Relation Officer) – Tahoe motioned **VOTED IN - ALL IN FAVOR**
 - g. Send “wish list” to Courtney ASAP – **Deadline to send is January 15th.**
- 9) **Important Dates / Calendar List –**
 - a. Evaluations – (January 13th and 20th)
 - b. Draft / Team Formation – (week of January 21st – 26th)
 - c. Event Calendar attached – (most events have been scheduled. Joie will send out to league to “Save the date”.
- 10) **Board Discussion – OLD BUSINESS –**
 - a. Fall Festival & End of Season Tournament (was not discussed at meeting last month) – this event was great!! Our Auxiliary Team (Desiree, Summer & Tony) did a great job putting this together! The families had a great time! Possibly invite other teams next year.
 - b. Winter Player Clinic (was not discussed at meeting last month) – Cory was the lead of this event; it also went really well! We made approx. \$600; players and families all loved it!
 - c. December to Remember Tournament – We could have been more organized, but overall, this event went well for being planned in 2-3 weeks. We made approx. \$1,800.00
 - d. Santa Breakfast = Auxiliary Managers (Desiree & Summer) did an amazing job putting this together! For having little promotion, we really had a great turnout! We about broke even on this event. The only change suggested is to have more volunteers to help with event.

11) Board Discussion – NEW Business –

- a. BOARD POSITIONS THAT NEED TO BE FILLED!! Everyone - please be on the lookout to recruit Directors and Committee Members!
 - 1) Treasurer – MANDATORY position!! We now also have a CPA helping with our books!
 - 2) Safety Officer – this is also a MANDATORY position.
 - 3) Uniform Manager – Courtney would like to be Uniform Manager.
 - 4) Auxiliary Managers (McDonald) – We should have 2 Auxiliary Managers at EACH snack bar, to help share the work. Michelle and Valerie will take care of McDonald snack bar if we cannot find more Aux Managers.
 - 5) B&G Keepers – We may need another B&G keeper for McDonald field, waiting to hear back from Brian Ortega.
 - 6) Volunteer Coordinator – We may need another Volunteer Coordinator, waiting to hear back from Mahriel Sumulong.
- b. COMMITTEES – Committee Members DO NOT need to be Board Members. This is a great way to recruit members by easing them in. It's a way families can help without having the time commitment of being a Board Member.
- c. EVALUATIONS (January 13th and 20th) –
 - 1) Dan & B&G Committee – to prepare Madera fields.
 - 2) Tony, Garsh & Coaching Committee – to prepare drills and evaluate players.
 - 3) Courtney, Cory & Registration Committee – to prepare eval sign-in and registration tables. Also have info for open BOD positions and info for joining Committees.
 - 4) Evaluation schedule = Change start time to 10:00 AM = otherwise **APPROVED**
 - 5) D-5 available on 13th ONLY – Admin will attend Evals on the 13th to verify/certify birth certificates.
- d. "Tunnel Vision" Sponsorship (Jeff Williams) - By becoming a sponsor of Tunnel Vision, we can get special access to tunnels and promotions, etc. It's scheduled to open in February.
 - 1) Tahoe motioned **VOTED IN - ALL IN FAVOR**
 - 2) Finance Committee to discuss which sponsorship we can/will purchase.
- e. Updated Sponsorship Package amounts - **APPROVED**

12) Financial Committee UPDATE –

- a. Updated Finance Committee Members – Tahoe, Courtney, Desiree, Cory, Tammy.
 - 1) We can have 2 more Directors if we want (*No more than 3, no less 5, directors (couples count as 1 vote in any committee).*)
- b. Courtney hired a CPA to help with financials! This will be a huge help with keeping us on track. However, we're still looking for a Treasurer (needed ASAP).
- c. **Need a Budget approved ASAP!**

13) Player Agent & Registration UPDATE –

- a. As of today (12-28-23) we have 35 enrollments.
- b. We really need to push Spring Registration (typically registration closes before teams are formed/drafted, or soon after). We need all hands-on deck to help push Spring 2024!
- c. Courtney ordered more spring flyers and will drop them off at schools next week. She'll reach out if she needs help separating and/or dropping off.

- d. Spring Banners need to get hung up ASAP (they should have been up already). Tony, Dan and Robert to check the connex and hang up ASAP. Joie to reach out to Sonia Herrera to see if she has any of the yard signs.

14) Public Relations UPDATE –

- a. Tammy Hill has been voted in as our Public Relations Officer! She'll start working on marketing ideas!
- b. Any extra spring flyers we have, we need to ask local businesses if we can post them in stores. Hand out in neighborhoods, apartment complexes, etc.

15) Auxiliary UPDATE –

- a. All Board Members need to help during events and be held accountable. Its understandable not getting as much help during the off seasons, but as Board Members we need to work together and help as much as possible at any event.
- b. BEFORE spring starts, both snack bars need a new safe and hotspot. Courtney to look into, and order ASAP.

16) Coaching UPDATE –

- a. Tony to reach out to previous Managers about coaching in Spring. Any potential manager/coach should attend evaluations.

17) Uniform UPDATE –

- a. NEED UNIFORM BIDS ASAP - We need to get ready to order uniforms as soon as registration closes. Courtney and Robert will send us the bids they received. We should get 3 bids/quotes if possible.

18) B&G UPDATE –

- a. Dan and B&G Committee working on getting fields fixed up for evaluations. Our fields need a lot of work!
- b. Dan is also working with Richie Kimm on helping us get dirt donated to our fields.
- c. We're still having major issues with the homeless at McDonald field. Tahoe and Courtney reaching out to Sunrise P&R.
- d. Lawn mower at Madera isn't working great. Has to be jump started (?)

19) Good & Welfare of the League –

- a. We need to recruit more volunteers!!! We need snack bar help, field help, coach help, etc. The more volunteers we have, the easier it is on everyone.
- b. Before planning events, we need to make sure we have the volunteer help needed to host the event. We all love having CHLL events, but it's not fair to have the same few people carry all the weight. Its understandable that we all can't make it to every single event, for the entire length of the event. However, we need to make sure we do everything we can to be there! There are about 4 events that are MANDATORY for all BOD to attend/volunteer.....
 - 1) Evaluations (usually no more 2 days)
 - 2) Opening Day
 - 3) Closing Day
 - 4) Hit-a-thon
- c. PARENT NIGHT 2024 – we need to make sure we talk about “Required Volunteer Time” expected from each family. It's getting harder each year to get help from families. It is actually mandatory for each family to volunteering at LEAST 10 hours, per player. We haven't always kept track of those hours, but we may need to start.

20) Open Discussion –

- a.** Our Board of Directors need to be more present on the field (during games and events, etc.). It's MANDATORY that at least one Board Member is at the field at all times, in case of an emergency or any issues that may arise.
- b.** Desiree and Summer would like each board member to take a snack bar shift or two at Madera this spring, to help cover shifts. We should at least have a Board member open/close and count the register (or a trusted committee member).
- c.** We need to lock in sponsors ASAP! We need their info before uniforms are ordered! We cannot promise any company their name(s) on the backs of jerseys (we don't know how many teams we have yet). Make sure to read the verbiage in the sponsor package descriptions. NOTE: Package amounts have been recently updated.
- d.** Cory suggested we try to host more tournaments during spring to help bring in funds to the league.
- e.** Per Dan, Richie Kimm is still interesting in registering a team in the Memorial Tournament as a "CHLL" team. BOD to discuss further.

Meeting adjourned: 7:45 PM